



***** POLICIES *****

Permit Holder and guests will be governed by the rules and regulations set forth in Chapter 919 of the Columbus City Codes. Permit Holder agrees that he/she and all guests will abide by all Columbus Recreation and Parks rules and regulations in addition to the following conditions:

Failure to abide by all of the rules and policies below may result in your permit being cancelled and/or your group being removed from the facility. The permit holder will not receive a refund of any type if a permit is cancelled and/or a group is removed from a facility due to a rule or policy violation.

- 1) All athletic complex reservations are final. No changes or refunds of any type will be permitted.**
- 2) Permit is only for time and specific location or equipment stated on this permit. This does not include any additional equipment or supplies. Groups will not be permitted to enter the building early and must vacate the building by the time the permit expires. The facility attendant will perform major cleanup duties.
- 3) Reservations are for two (2) hour blocks of time. No more than two (2) courts for two (2) hours or one (1) court for four (4) hours may be rented/reserved by any one individual or organization on any calendar date. For larger time rentals, ask our staff about extended permits or other special arrangements.
- 4) There is a fifty (50) person maximum capacity for each rented court. If you plan to exceed this capacity, approval must be obtained prior to making reservation.
- 5) No tournaments or leagues may be held in any athletic complex controlled by the Columbus Recreation and Parks Department without prior approval. Any group or individual hosting a tournament, outside of Columbus Recreation and Parks Department sanctioned tournaments, may be removed from the facility and forego any refund.
- 6) When making a reservation please specify which facility you want to use, the time, the day or date you want, and if it is for basketball or volleyball. If playing volleyball, be sure to note the net height when prompted.
- 7) Payment is due at the time you make your reservation. There will be no exceptions or time held.



COMMISSION

David Paul, *President*
Jennifer Adair,
Vice President
Derrick R. Clay

Gregory M. Lee
Karla Rothan
Bettye Stull
Terri TerMeer

OUR MISSION

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8) Payment may be made with Master Card, Visa, Discover Card, or Check Card online. Cash, check or credit card will be accepted from walk in customers.

9) All reservations must be pre-paid. No payment will be accepted at the gyms for any reason.

10) Reservations are for basketball and volleyball only. Management must approve any special request, which must be made in writing before a reservation can be made.

11) Basketballs and volleyballs are not provided.

12) No money is to be collected on the premises from any participants.

13) Our athletic complexes are for reservation only. There is no open gym time.

14) Frequent customers with large groups should ask staff about our Fast Pass program.

15) Permit is granted on condition that if the facility is needed for Recreation and Parks Department emergency usage, Grantee agrees to forego use of facility with a full refund.

16) Permit Holder must be 21 years or older and will be held responsible for the group's conduct during use of the facility/equipment. This includes the supervision of children at all times. Any groups who abuse the facility/equipment or violate rules and regulations will not be issued any future permits and charges for damage will be assessed. Any abuse of the facility attendant is also grounds for permit forfeiture. If the group is asked to leave a facility, they must do so promptly and agrees to forego any refund.

17) The Permit Holder agrees that they will not discriminate against any participants or staff because of race, religion, sex, sexual orientation, national origin, ancestry, age, handicap, or veteran status.

18) The Permit Holder hereby agrees that the use of such Recreation and Parks Department facilities and equipment shall be upon conditions listed above and at the exclusive risk of Permit Holder, his/her guests, and agents and employees of the Permit Holder. The Permit Holder further agrees to indemnify and save harmless the City of Columbus from any and all claims, suits, loss of damage or injury to persons or property of any kind or nature whatsoever occurring to the Permit Holder, his/her guests, and agents and employees of the Permit Holder as a result of the use of, or activities engaged in, the facilities, or use of equipment. Permit Holder hereby agrees to indemnify and hold harmless the City of Columbus if they violate the law. The Permit



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Holder is solely responsible for ensuring their compliance with Ohio Revised Code 2915, regarding gambling.

While we make every effort to keep this facility open for your scheduled rentals, it occasionally becomes necessary to close, due to severe weather conditions. If a "Snow Emergency" is declared for Franklin County, your options are as listed below.

Level 1 Snow Emergency:

The facility will remain open as usual. No refunds or credits will be issued if the rental group decides not to use their permit.

Level 2 & 3 Snow Emergency:

The facility will be closed. Groups that are in progress at the time a Level 2 Emergency is declared will be asked to vacate the courts in order to facilitate the closing of the building. You will be offered a credit to be used at a later date, and permit holder must contact Sports Office. Credits will be permitted to reschedule under the ordinary scheduling rules. No refunds will be issued.

In the event a facility is closed, we will make reasonable efforts to contact all customers, primarily by calling the phone number you supplied when you rented the court. Please make sure that you are giving us a phone number where you can be reached or will receive the message promptly. Thank You.



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