

# COLUMBUS RECREATION AND PARKS DEPARTMENT

## Sports Section – Rules and Regulations

### Indoor Facilities



RECREATION AND PARKS  
DEPARTMENT

The permit holder agrees to inform their participants and abide by all rules and regulations established by the City of Columbus and its Recreation and Parks Department. ***The electronic signature by the applicant on the permit request will signify that the permit holder has read, understood, and will comply with the rules and regulations set forth.***

- Use of Facility is only for time and specific location or equipment listed within the permit. This does not include any additional equipment or supplies. Groups will not be permitted to enter the building or site early and must vacate the building by the time the permit expires.
- All gym and athletic reservations are final. No refunds of any type will be permitted. Any changes to the original permit must be made in writing and may accompany additional fees.
- Payment for rental is due at the time of reservation. No deposits or holding time will be permitted.
- Reservations are for two (2) hour blocks of time for all gyms. For larger rental times, all customers must go through the Sports Office for a permit for use of all gyms.
- No tournament or leagues may be held in any athletic gym owned by Columbus Recreation and Parks Department without prior written approval from the Sports Office.
- Permit holders must be 21 years or older and will be responsible for all conduct of users during the permitted time.
- The Permit holder agrees that they will not discriminate against any participants because of race, religion, sexual orientation, nation origin, ancestry, age, handicap or veteran status.
- No money or tickets can be exchanged or collected on premises, and permits shall not be issued for any charitable venture, which will be accepting donations on the premises.
- Reservations are primarily for basketball and volleyball and other sports related activities. Management must approve any special activity request, which must be made in writing before a reservation can be made.
- Permit is granted on condition that if the facility is needed for Recreation and Parks Department emergency usage, Grantee agrees to forego use of facility with a full refund.
- While we make every effort to keep this facility open for your scheduled rentals, it occasionally becomes necessary to close, due to severe weather conditions. If a "Snow Emergency" is declared for Franklin County, your options are as listed below.
  - Level 1 Snow Emergency: The facility will remain open as usual. No refunds or credits will be issued if the rental group decides not to use their permit.
  - Level 2 & 3 Snow Emergency: The facility will be closed. Groups that are in progress at the time a Level 2 Emergency is declared will be asked to vacate the courts in order to facilitate the closing of the building. You will be offered a credit to be used at a later date, and permit holders must contact the Sports Office. Credits will be permitted to reschedule under the ordinary scheduling rules. No refunds will be issued.

- In the event a facility is closed, we will make reasonable efforts to contact all customers, primarily by calling the phone number you supplied when you rented the court. Please make sure that you are giving us a phone number where you can be reached or will receive the message promptly.
- No person shall bring any animal or pet into any Columbus Recreation and Parks athletic complex with the exception of service animals.
- Permit Holder and guests will be governed by the rules and regulations set forth in Chapter 919 of the Columbus City Codes.
- The Permit Holder hereby agrees that the use of such Recreation and Parks Department facilities and equipment shall be upon conditions listed above and at the exclusive risk of Permit Holder, his/her/their guests, and agents and employees of the Permit Holder. The Permit Holder further agrees to indemnify and save harmless the City of Columbus from any and all claims, suits, loss of damage or injury to persons or property of any kind or nature. This applies to the Permit Holder, his/her/their guests, and agents and employees of the Permit Holder as a result of the use of, or activities engaged in, the facilities, or use of equipment.
- Permit Holder hereby agrees to indemnify and hold harmless the City of Columbus if they violate the law.
- Permit Holder agrees that he/she/they and all guests will abide by all Columbus Recreation and Parks rules and regulations in addition to the following conditions: Failure to abide by all of the rules and policies below may result in your permit being canceled and/or your group being removed from the facility. The permit holder will not receive a refund of any type if a permit is canceled and/or a group is removed from a facility due to a rule or policy violation.