



RISE TOGETHER - NOV. 28, 2023

SPOTLIGHT ON THE TECHNOLOGY TEAM

INTRODUCING THE NEW TECHNOLOGY TEAM

In our ongoing commitment to enhance technology usage, we are thrilled to announce the formation of a dedicated team within our department. This team will lead efforts to implement new IT projects and streamline existing processes.

Meet the Team:

- **Kevan Cannon:** Our IT coordinator brings 18 years of invaluable experience from the Department of Technology, where he supported Columbus Public Health. You can reach Kevan at 614-645-5708 or KMCannon@columbus.gov.
- **Marquan McCarrel:** Marquan joined the department this week as our information systems technician. You can reach Marquan at 614-645-7350 or MMMccarrel@columbus.gov.

With this new team in place, it's crucial to know whom to reach out to for assistance. The Technology Team will oversee project management as well as handle a spectrum of responsibilities, such as:

- Handling new hardware requests (desktops/laptops, monitors, printers, headsets, webcams, flash drives and mobile devices)
- Managing new software requests, including Adobe Suite Software, Remote Access accounts and other tools enhancing daily work duties
- Providing training sessions to help staff with technology use, covering Microsoft Office applications (Outlook, Word, Excel, etc.), Remote Connectivity, WebEx and basic laptop usage
- Addressing connectivity issues and evaluating service quality, such as resolving bad Wi-Fi locations and slow speed
- Creating new network folders and facilitating access to existing folders on the P drive
- Overseeing the department's presence on the CBUS Intranet
- Managing cell phone ordering and setup

English



For more information, please contact the Department of Technology for other issues

Please continue to reach out to the DOT Tech Desk at 614-645-5758 or TechDesk@columbus.gov for support with common issues including:

- Windows password resets
- Workstation PC issues (boot problems, error messages, slowness)
- Remote access issues
- Network connectivity issues
- Email issues
- Shared network drive issues
- Printer issues
- Onboarding and offboarding requests (*HR requests)

NEWS AND INFORMATION

MAKE THE HOLIDAYS BRIGHTER BY SUPPORTING THE ADOPT A CENTER PROGRAM

We are gearing up to spread holiday joy to families through our [Adopt a Center](#) program. Thousands of meals, warm winter items and gifts will be distributed over the next few weeks to people who need a little extra help this holiday season.

You can help make the holidays brighter for a family or child in need by purchasing an item from our Amazon Wishlist. To do so:

1. [Visit the Amazon Wishlist](#).
2. Sign in with your Amazon.com credentials.
3. Shop the Columbus Recreation and Parks Adopt a Center Amazon Wishlist and select items from the list to add to your cart.
4. At Checkout, check the box for “Columbus Recreation and Parks-ADOPT A CENTER’s Gift Registry Address” to have your order delivered directly to us for distribution.

Every donation makes a difference, no matter how large or small. Your support and investment will make the holidays brighter for Columbus families!

IMPORTANT DAYFORCE SECURITY UPDATE – ENHANCED LOGIN METHOD

To further strengthen our defenses against fraud, the City is implementing a new security measure called Multifactor Authentication (MFA) for accessing Dayforce. Beginning Wednesday, Nov. 29, you will be required to provide two pieces of identification instead of just one when you log into Dayforce Employee Self Service or the mobile application. This extra layer of security is designed to prevent unauthorized access, strengthening the protection of your sensitive information.

What does MFA mean for you?

- **Enhanced security:** MFA adds an extra layer of protection by requiring two forms of identification, such as your password and a temporary code sent to your phone.
- **Ease of use:** The setup process is easy to enable; [review these instructions](#). You can choose how to verify your identity in addition to your user ID and password, such as a text or phone call.
- **Peace of mind:** You can feel confident that your payroll information is well-protected, reducing the risk of unauthorized access and potential fraud.

If you have any questions, please contact the City's Dayforce support team at TechDesk@columbus.gov with the Subject: Dayforce Login.

CHECK YOUR LIFE INSURANCE BENEFICIARY DESIGNATION

If you're enrolled in the City's life insurance plan and haven't recently reviewed your beneficiaries, please do so as soon as possible. If you pass away unexpectedly without designating a beneficiary, your life insurance payout could become part of your estate. This means the funds go into a legal process called probate. This could delay your loved ones from getting the financial compensation they need to move forward.

If you have not done so within the last year, [log into Dayforce](#) to review and update your beneficiary designation. [View this video for instructions.](#)

LAST CALL: 2024 HDHP OPEN ENROLLMENT

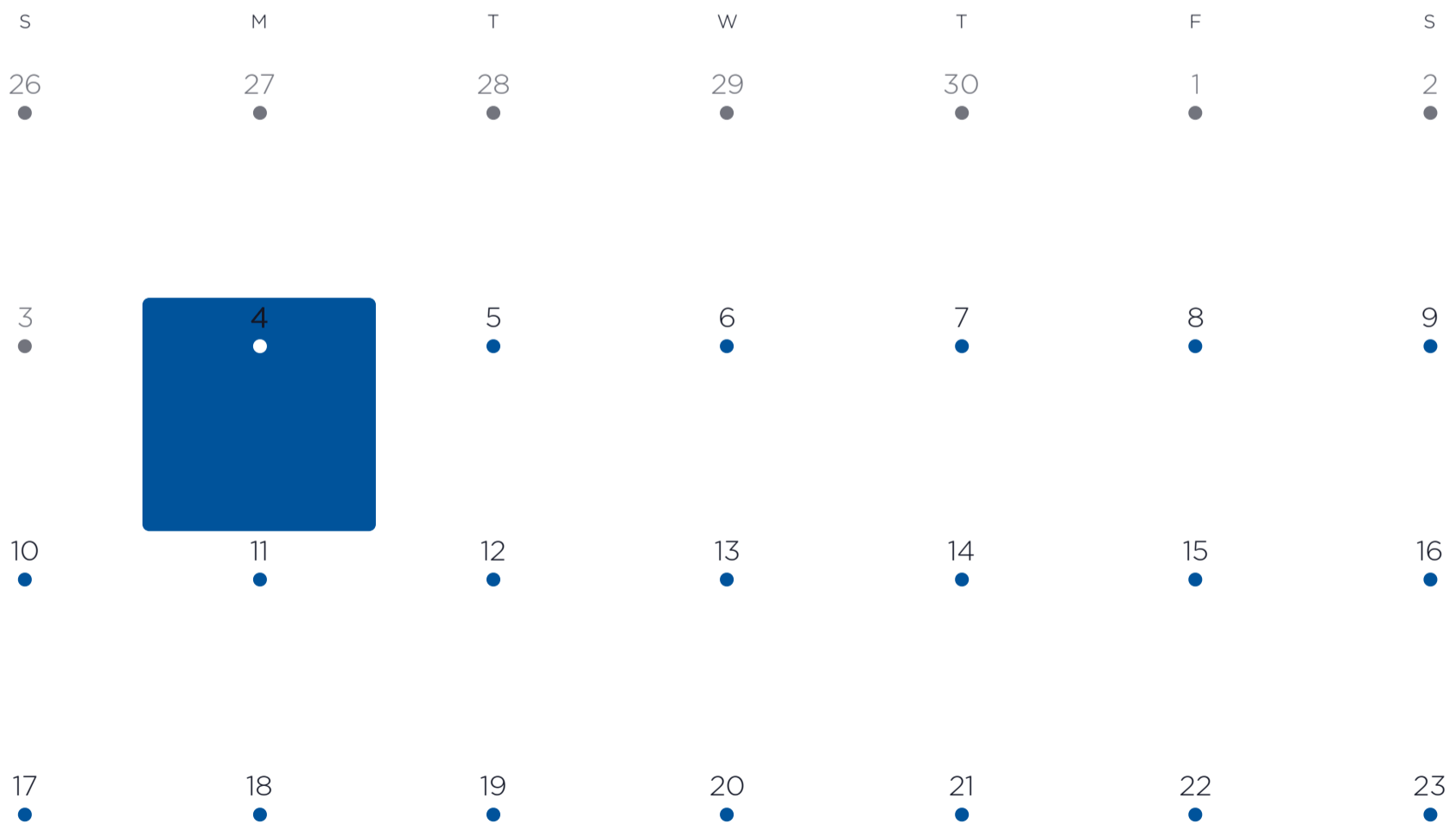
The Annual High Deductible Health Plan (HDHP) Open Enrollment period for the 2024 plan year ends Thursday, Nov. 30. This is your opportunity to enroll in the High Deductible Health Plan with a Health Savings Account.

Please take a moment to review the details of the High Deductible Health Plan, Pharmacy, Dental, Vision and Basic Life programming in the packet mailed to your home. You will need to complete your enrollment in Dayforce no later than Nov. 30, 2023. [Learn more about this benefit.](#)

If you do not wish to enroll in the HDHP with a Health Savings Account, no action is required. Open enrollment for the PPO plan is in February. You can update your elections for the PPO plan as well as pharmacy, dental, vision and basic life coverage at that time.

If you have additional questions, contact the Benefits and Wellness Office at 614-645-8624 or EmployeeBenefitsAndWellness@columbus.gov.

12/4/2023



24

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29

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31

1

2

3

4

5

6

November 17

All day

A COLLIDE OF SCOPE EXHIBITION

All day

ADULT BASKETBALL LEAGUES - WINTER SESSION REGISTRATION

All day

ADULT VOLLEYBALL LEAGUES - WINTER SESSION REGISTRATION

SHARE YOUR THOUGHTS!

How many sections or teams have you worked in while at the department?

kfrancisapr@gmail.com [Switch account](#)



Not shared

* Indicates required question

How many sections or teams have you worked in while at the department? *

- 1
- 2
- 3
- 4
- 5+

Submit

Clear form



LEADERSHIP UPDATE

STAFF SPOTLIGHT

FELISA PROVO

She/Her/Hers



Section

Education Program Supervisor – Capital Kids, Marion Franklin

Length of Employment

21 years

What’s your favorite aspect of Columbus Recreation and Parks?

Working with the youth.

What’s your favorite project that you have worked on?

Providing groceries for families throughout Columbus before, during and after the pandemic.

What is your favorite ice cream flavor?

Chocolate chip

What is your favorite book or movie?

Black Panther

What is one piece of advice you have?

Stand on your moral principles, even if that means you have to stand alone.

Nominate A Coworker for the Staff Spotlight

[Fill out this form to nominate a coworker.](#) They will be notified that they were nominated in order to answer spotlight questions.

ARCHIVE

2023



2022

