

 <p>THE CITY OF <b>COLUMBUS</b> DIVISION OF FIRE FIRE PREVENTION BUREAU</p>	<b>CFD Permit</b>	
	<b>Fireworks and/or Pyrotechnics/Flame Permit Application</b>	
	3639 Parsons Ave Columbus, Ohio 43207 (614)645-7641 Ext. 7-5653 www.columbus.gov	Issued: 1/1/2023
		Revised: 2/14/2023 <b>**Permit Required**</b>

**Approval of your application is contingent upon the following stipulations and conditions:**

1. The application for the permit is submitted **at least five (5) days** in advance of the event (OFC, NFPA).
2. The applicant must submit a plan that includes the following documents:(OFC, NFPA)
  - ✓ A listing of each brand of device being used. For fireworks, specify the class with the number of set pieces and shells (specify single or multiple break) including experimental rockets or missiles. For Proximate pyrotechnics include the brand, amount, and name of devices; list duration and distance for each. For Flame Effects list the number of devices, brand, and intended height/width of effect, type of fuel for each device. List the storage plan for all products used at the event.
  - ✓ Safety Data Sheet (SDS) for each substance or product to be used.
  - ✓ Certifications that the costumes, set, scenery and rigging materials are treated with appropriate flame retardant.
  - ✓ A diagram of the event site that shows each device location, the fallout radius for each device and the audience restraint lines. Outdoor exhibitions must also include locations of all buildings, highways, railroads, or other inhabited structures within 1000 feet of the discharge and potential landing site.
  - ✓ A copy of the exhibitor's license(s) issued by the State of Ohio Fire Marshal. A copy of exhibitors government issued ID.
  - ✓ A completed copy of the **CFD Fireworks Pyrotechnics Flame Permit Application**.
  - ✓ A letter showing the amount of explosives being shipped (in pounds).
  - ✓ Name of the person actually in charge of firing the fireworks, pyrotechnics, flame effects. Number, names and ages of all assistants who are to be present.
  - ✓ Provide Billing information: **Name, Mailing Address, Email, and Phone Number for permit inspections**. Permit applicants will be invoiced the permit application fee, unless another parties billing info is indicated with the application. Additional fees for demo, standby inspection, rack inspection, and daylight pickup will be invoiced according to permit type.
3. Evidence that the permit holder and/or the company actually operating the pyrotechnics have liability insurance in an amount not less than \$2,000,000. **The clause "additional insured: The City of Columbus, Ohio and its employees, agents and servants" must be included in that document.**
4. Before a permit is approved, a representative demonstration of the pyrotechnic special effects may be given to the satisfaction of the fire official. The demonstration shall be scheduled with enough time allowed to reset/reload the effects before the venue is open to the public.
5. At the time of application, the permit applicant must pay a Fire Prevention inspection fee of \$125 for a Pyrotechnic (CCC 43-120, 2501.05.6.38.3) and/or Flame Effects (CCC 43-120, 2501.05.6.38.3) permit or \$200 for fireworks permit (CCC 43-030, 2501.05.6.38.2).
6. **Class D Fire extinguishers are required when using cold spark devices.** It is illegal to use these types of devices in the state of Ohio without a state licensed flame exhibitor. CFD requires these devices to be permitted for use.

Approval of your permit will begin only upon receipt of the completed application package, payment of fees, and a satisfactory demonstration. **Please email any questions to [CFDPyro@columbus.gov](mailto:CFDPyro@columbus.gov)**

**Assistant Chief David Baugh**

Columbus Fire Prevention Bureau



Fire Prevention Bureau  
 3639 Parsons Ave  
 Columbus, Ohio 43207  
 (614)645-7641  
 Public Assembly Inspections Office

**Columbus Division of Fire**  
**Fireworks /Pyrotechnics/Flame Permit Application**

- Fireworks 1.1G, 1.3G, 1.4G  
 Pyrotechnics 1.4S  
 Flame Effects

Permit applications must be accompanied by all support documents required by Ohio Revised Code 3743.54 and Ohio Administrative Code 1301:7-7-56. This signed document is preliminary authorization for a fireworks exhibition to be conducted.

<b>Exhibition</b>	Location of Exhibition Site/Event _____
	Address _____ City _____ Demo Date _____ Demo Time _____
	Date(s) of Exhibition _____ Time of Exhibition _____ Rain Date _____
	Sponsor _____ Sponsor Contact _____ Phone Number _____
<b>Product</b>	Company Supplying Fireworks _____
	Phone Number _____ Ohio Manufacturer/Wholesaler/Out-of-State Shipper ID _____
	Address _____ City _____ State _____
<b>Exhibitor</b>	Ohio Exhibitor ID _____
	Please mark license category <input type="checkbox"/> Fireworks NFPA 1123/NFPA 1124 <input type="checkbox"/> Special Effects NFPA 1126 <input type="checkbox"/> Flame NFPA 160
	Exhibitor Name _____ Phone Number _____
	Address _____ City _____ State _____
	Company Affiliation (if applicable) _____
	I understand that I, as the Exhibitor of this exhibition, shall be held strictly responsible for any damage to persons or properties resulting from fireworks, pyrotechnics, or flame effects used at this exhibition. I understand and will comply with all applicable laws and rules.
Exhibitor Signature _____ <i>*To be signed after processing*</i> _____ Date _____	
<b>Liability</b>	Insurance/Bonding Company _____ Coverage Amount _____
	Address _____ City _____ State _____
	Zip _____ Phone Number _____

The information provided above is accurate to the best of my knowledge. I acknowledge that I have read, understand and agree to abide by the stipulations and constraints outlined in the "Letter to Fireworks, Pyrotechnics and Flame Effects Exhibition Permit Applicants." I also acknowledge that I am duly authorized to act on behalf of the person or organization making application (Permit Holder).

After a permit has been granted, I agree to keep the approved plans(s) available for review at the site and that any deviation from the approved plan shall require prior approval of the certified Fire Inspector. I understand that any omissions or error on the approved plans does not relieve the permit holder of complying with all applicable requirements of this code.

I understand that the permit holder shall be held strictly responsible for any damage to persons and/or properties resulting from the fireworks and/or pyrotechnic special effects so used. I also understand that the permit is not transferable or assignable and that the site must be cleared of any and all unexploded or partial fireworks, pyrotechnics or special effect devices immediately after the permitted exhibition.

- Instructions:**
1. Fill out form above, *Exhibitor Signature* will be collected later.
  2. Press **SUBMIT** or email to [CFDPyro@columbus.gov](mailto:CFDPyro@columbus.gov)
  3. **Submit button will only work if application is opened in Acrobat Reader.**