#### **HELP SHAPE THE FUTURE OF COLUMBUS RECREATION AND PARKS!**

Columbus Recreation and Parks is excited to announce the development of our 10 year vision plan, Playbook Columbus, and we need your input!

Help shape the future of our recreation programs, parks and open spaces by taking a survey at <u>PlaybookColumbus.com</u>. Learn more about our efforts to improve the quality of life for everyone in our community and share your input today!

Playbook Columbus



RISE TOGETHER - AUG. 20, 2024

# SPOTLIGHT ON POLICY

## **CREATING AN INCLUSIVE ENVIRONMENT**

We are committed to creating and promoting an equitable, diverse and inclusive culture across all public spaces, facilities and programs that the department manages. Through the Diversity, Equity and Inclusion Policy (DEI Policy) and supporting practices, we aim to ensure everyone has access to exceptional parks and recreational opportunities.

The purpose of the DEI Policy is to unite and utilize the diversity of the City by connecting all people to the highest quality of service, access and inclusion. The policy defines what diversity, equity and inclusion mean for the department. It also lays out four goals for the department's DE&I work. These include:

- 1. Have a workforce broadly reflective of the community.
- 2. Attract, train, and retain a workforce skilled at working in a diverse and inclusive environment.
- 3. Create equitable processes, policies, plans, practices, programs and services that meet the diverse needs of those we serve.
- 4. Leverage established City of Columbus procurement systems to enhance equitable processes, policies, plans, practices, programs and services that meet the diverse needs of contractors, vendors, consultants and those with whom we conduct business.

Review the policy to learn more. To access the full policy manual, go to the <u>intranet's CRPD page</u> and click on the <u>Policy box</u>. You can search for a specific policy on this page. Please note, the intranet **can be accessed** within the City network. You must be on the City network to access the intranet.

If you need a copy of the policy, please talk with your supervisor or your HR representative.





Join us for the next CREATE Culture Staff Lunch this Friday, Aug. 23, from 11:30 a.m.-1 p.m. at Champions Golf Course, located at 3900 Westerville Road. For \$10, enjoy chicken or BBQ pork, sides, dessert and a drink. All proceeds will support staff appreciation events hosted by the committee. Register online – note this takes you to SmartSheet, which can be accessed within the City network.

# TIMECLOCKS BEGIN TO ROLL OUT IN SEPTEMBER

As previously shared, all overtime-eligible, part-time and seasonal staff will begin using timeclocks to track their time beginning this fall. Timeclocks will roll out Sept. 29 for CWA employees and Oct. 27 for AFSME and MCP employees. This new process will ensure time is accurately recorded and reduce errors, reduce the amount of time it takes to process payroll and eliminate the use of paper.

To prepare for this change, managers and timekeepers are currently attending training sessions. More information will be shared with employees who will use the timeclocks in the coming weeks. We will share information via the newsletter and through your supervisor.

# HELP SHAPE THE FUTURE OF OUR DEPARTMENT

Don't forget to complete the Playbook Columbus survey and help shape the future of our department!

Playbook Columbus is our 2025-2035 vision plan. Through this process, we will develop the roadmap for the future of our department. This plan will guide our work, and lay out the future for our programs, facilities, parks, trails and more.

Don't forget to visit PlaybookColumbus.com to learn more about the project and access the survey. Please note, you can access this site from your mobile device or at home.

## 9/3/2024

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1	2	3	4	5	6	7
8	9	10	11	12	13	14
15 •	16 •	17 •	18	19	20	21
22	23	24	25 •	26	27	28
29	30	1	2	3	4	5

×

There are no events on this day.

## **KEY DATES**

Mark your calendars for these upcoming events. More details will be shared as they are set; please note that details may change.

#### **AUGUST**

#### **CREATE Culture Committee Staff Lunch**

Aug. 23 | 11:30 a.m.-1 p.m. | Champions Golf Course

#### **SEPTEMBER**

#### **Quarterly Leadership Staff Meeting**

Sept. 24 | 1-3 p.m. | 1111 East Broad St., Continental Room

#### **Timeclocks Implemented for CWA**

Sept. 29

#### **OCTOBER**

#### **DEI Lunch & Learn**

Oct. 2 | Details TBB

#### **CREATE Culture Committee Golf Outing**

Oct. 6 (Rain Date Oct. 13) | Details TBD

#### Timeclocks Implemented for AFSME, MCP

Oct. 27





# MEETINGS FACILITATE COMMUNICATION, COLLABORATION

A new quarterly leadership staff meeting series will begin in September. These sessions aim to increase communication between sections and across the department and to allow sections to share new programming or initiatives.

All staff are welcome to attend to listen in! The first meeting is Tuesday, Sept. 24, from 1-3 p.m. in the Continental Room at 1111 East Broad St. The 2025 meeting dates are Jan. 28, April 11, July 11 and Oct. 28.

# EASILY ACCESS FREQUENTLY USED LINKS AND CONTACT INFORMATION ON THE NEW STAFF PORTAL

We've introduced a new CRPD Staff Portal on all department computers. This new portal provides easy access to important information all in one place including:

- Links to frequently used websites and the department newsletter. Please note that we currently don't have full access to all sites on this portal, which may result in the message "The connection for this site is not secure."
- A phone directory of all department staff.
- A place to store a section's materials to improve communication.

To access the portal, go to your computer's desktop and click on the CRPD Staff Portal Icon pictured.



The new portal is built in SmartSheet, so you can access it from within the City network. To access the portal from your mobile device, install the SmartSheet app and set up login credentials.

# REINVESTING IN YOU

This year, one of our areas of focus is reinvesting in our staff. In this section, we highlight some of the ways you can grow, personally and professionally, and celebrate those who have reached a professional milestone.



- Tacaday, Oct. 22 Of to 1.7 thindal intelligence for Fairs and Necreation Forcasionals
- 12-13: OPRA Leadership Summit
- Friday, Dec. 6 OPRA Regional Training: Customer Service: At the Heart of the Matter the "Little" Things are the BIG Things

Visit the OPRA website for more information.

#### PROFESSIONAL ACHIEVEMENTS

Have you recently earned a degree, award or certification? <u>Let us know, and we will share your accomplishment in the</u> newsletter!

# **CELEBRATING YOU**

## **CBUS SOUL FEST GAINS MOMENTUM**

Shout out to our Special Events section for a successful CBUS Soul Fest this past weekend! The festival returned for the third year to celebrate Columbus' vibrant Black culture. Approximately 20,000 people attended the event at Genoa Park.

Congratulations to all of the staff around the department who dedicated their time and energy to growing this new festival!

# STAFF SPOTLIGHT

# COURTNEY GRUMMAN, GIS ANALYST-FISCAL SHE/HER/HERS



How long have you worked for the department? Since 2012

What's your favorite aspect of working for the department? The variety of work and experiences.

What's your favorite project? Pretty much all things GIS, I can't say I have a favorite.

Favorite ice cream: Black Raspberry Chip

What's your favorite book or movie? The Silent Patient by Alex Michaelides is my most recent favorite book.

What's one piece of advice would you share? You are your strongest advocate.



<u>Fill out this form to nominate a coworker</u>. They will be notified that they were nominated in order to answer spotlight questions.

# **ARCHIVE**

2024

2023

•

2022

•

#### **NATURE**

<u>Nature</u>

Conservation

**Educational Gardens** 

Nature Preserves

Outdoor Recreation

Parks

Pollinator Habitats

<u>Trails</u>

<u>Urban Forestry</u>













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FOREFRONT

#### **WELLNESS**

Wellness

<u>Aquatics</u>

<u>Athletics</u>

CoGo Bike Share

<u>Fitness</u>

Food and Nutrition

Therapeutic Recreation

**CREATIVITY**