



RISE TOGETHER - JAN. 22, 2025

## SPOTLIGHT ON CULTURE

# PLAY TO WIN: SHAPING OUR ORGANIZATIONAL VALUES AND CULTURE

As we closed out 2024, your input played a crucial role in shaping our organizational values. With a strong 40 percent response rate to the department-wide survey, the Executive Leadership Team drafted the initial version of our values.

This draft was then shared with over 60 leaders, along with the DEI and CREATE Culture committees, for further insights. Based on their thoughtful feedback, we've developed a refined second draft, now under review.

Once finalized, these values will serve as a foundation for an integration plan that will help us continue strengthening the department's culture. Thank you for your contributions, and stay tuned for the next steps in this exciting journey!

## **NEWS AND INFORMATION**

## MEET THE NEW TECHNOLOGY TEAM

We're excited to introduce new members of the Technology team and a new DOT support person. Here's how they can assist you:

#### **Technology Team**

• **Kevan Cannon:** Our IT Coordinator brings 19 years of experience from the Department of Technology, supporting Columbus Public Health. Reach Kevan at 614-645-5708 or KMCannon@columbus.gov.

#### 2/3/2025

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With this new team in place, it's important to know whom to reach out to for assistance. The Technology Team will oversee project management as well as handle a range of responsibilities, such as:

- Hardware (e.g., desktops/laptops, monitors, printers, headsets, webcams, flash drives and mobile devices) and software requests (e.g., Adobe Suite Software, Remote Access accounts and other tools).
- Training sessions for Microsoft Office, WebEx and remote connectivity.
- Network issues, folder access, and CBUS Intranet updates.
- Cell phone orders and setups.

For questions or new requests, email CRPDTech@columbus.gov.

#### **DOT Desktop Support**

Matt Griffin is our new DOT support person. He will help with:

- Password resets
- Workstation and remote access issues
- Network connectivity, email and printer problems
- Shared drive issues
- Onboarding and offboarding (*HR requests*)

For common tech issues, contact the DOT TechDesk at 614-645-5758 or <u>TechDesk@columbus.gov</u>.

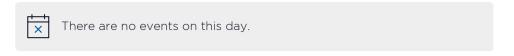
With these updates, we're here to ensure seamless tech support for all your needs!

## TIMECLOCKS ROLL OUT FOR AFSCME STAFF ON FEB. 2

AFSCME staff will begin using timeclocks on Feb. 2. CWA staff began using timeclocks on Jan. 5. This new system replaces paper timesheets, allowing staff to clock in and out in real-time using timeclocks, tablets or mobile access.

For more information, please review the Electronic Timekeeping System Procedure available on the <u>intranet's CRPD page</u> and click on the <u>Policy box</u>. This procedure covers essential topics such as core business hours, standard schedules, overtime eligibility, clocking in and out, and what to do if you forget to clock in. Remember, the intranet is accessible only on the City network. If you need a copy of the policy, reach out to your supervisor.

For issues related to timekeeping including clocking in and out and adjustments, please contact Eric Potts at <a href="mailto:EEPotts@columbus.gov">EEPotts@columbus.gov</a> or 614-724-5549, or Kori



### **KEY DATES**

#### JANUARY

#### **2025 Open Enrollment**

Jan. 27- Feb. 28

#### **Quarterly Leadership Staff Meeting**

Jan. 28 | 1-3 p.m. | 1111 East Broad St., Continental Room

#### FEBRUARY

#### **Timeclock Rollout (AFSCME staff)**

Feb. 2



# ATTEND THE EXTENDED LEADERSHIP TEAM MEETING NEXT WEEK

The next Quarterly Staff Leadership Meeting is just one week away! Join us on Tuesday, Jan. 28, from 1 to 3 p.m., at 1111 E. Broad St., Continental Room, to hear updates from the extended leadership team.

As part of these meetings, we're asking you to submit your burning questions! Submit your questions online (anonymously if you'd like) for a chance to have them answered live or featured in the Rise Together newsletter. Quick Note: We're looking for questions that matter to the whole team. If you have a personal issue or concern, your supervisor or HR representative is the best person to help.

### **CELEBRATING YOU**

# DEPARTMENT STAFF GO ABOVE AND BEYOND DURING WINTER STORMS

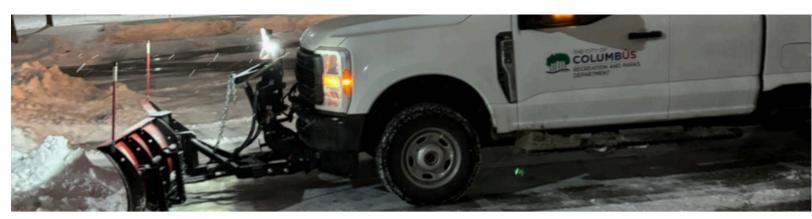
Rain, hail, sleet or snow—nothing stops our team from serving the community!

When two recent winter storms blanketed the region with nearly a foot of snow, our staff rose to the challenge. Here are some highlights of their incredible efforts:

- Maria Gonzales stepped up to support Public Services' snow removal efforts on City streets by driving a plow on Sunday and Monday evenings.
- The Parks team worked tirelessly to clear parking lots and walkways at priority locations during both storms. They began pretreating areas on Sunday, Jan. 5, at 11 a.m., and returned at 3 a.m. on Monday to work a 12-hour shift. On Saturday, Jan. 11, they started at 5 a.m. to address snow from Friday evening's storm. After clearing priority sites, they tackled secondary lots and walkways and even sent 10 trucks and drivers to assist with snow removal on city streets.
- Community Center staff operated warming centers for 60 hours, providing a safe haven for 52 community members during extreme cold.

Thank you to everyone who demonstrated unwavering dedication to keeping our City running and our residents safe. Your hard work truly makes a difference!





## REINVESTING IN YOU

#### **TRAINING**

Check out these upcoming training opportunities.

• April 2: Building Culture and Advanced Leadership Skills, Ohio Parks and Recreation Association

#### PROFESSIONAL ACHIEVEMENTS

Have you recently earned a degree, award or certification? <u>Let us know, and we will share your accomplishment in the</u> newsletter!

## STAFF SPOTLIGHT

### STAFF SPOTLIGHT



## DAREYL HAMLET, CENTER MANAGER-YOUTH PROGRAMMING

HE/HIM/HIS

How long have you worked for the department? About seven years

What's your favorite aspect of working for the department? Just being able to make an impact in the community. Also, being able to work with a group of people who are genuine for the community.

What's your favorite project that you've worked on? My favorite project has been watching the 18u Blackburn team win the championship in the 2024 basketball league.

What's your favorite ice cream? Cookies and Cream

What's your favorite book or movie? My favorite movies are the Hunger Games Series.

What's one piece of advice you'd share? One piece of advice for anyone who works here is a quote that I go by: "Be true to yourself, stay focused and stay you. Take advice from other folks, use what you can, but never mind what is not for you. Trust yourself and believe in what you are doing."