

REQUEST FOR SPECIAL EVENT RESOURCES

DATE RECEIVED: \_\_\_\_\_

EVENT NAME:
DATE (S) OF EVENT:
REQUESTED REPORT TIME(S)
LOCATION OF EVENT:
PERSON MAKING REQUEST:
ADDRESS:
EMAIL: PHONE:
EVENT CONTACT PERSON (person that will be at the event)
PHONE:
STANDARD MEDIC CREW DEPLOYMENT IS (1) MEDIC VEHICLE + PERSONNEL CONSITING OF (2) EMS FIREFIGHTERS.
LARGER EVENTS MAY REQUIRE ADDITIONAL CREWS AND SUPERVISORY PERSONNEL.
REQUESTED CREW(S) ADDITIONAL RESOURCES
INDIVIDUAL CHECKS MUST BE ISSUED FOR EACH MEMBER WORKING AND A SEPERATE CHECK FOR TOTAL VEHICLE/EQUIPMENT CHARGES.
THERE IS A FOUR (4) HOUR MINIMUM CHARGE FOR PERSONNEL AND EQUIPMENT. CANCELLATION NOTIFICATION MUST BE RECEIVED 24 HOURS PRIOR TO A WEEKDAY EVENT AND 48 HOURS PRIOR TO A WEEKEND EVENT. EVENTS NEEDING TO CANCEL THAT DO NOT MEET THE ABOVE GUIDELINES WILL BE CHARGED A FOUR (4) HOUR MINIMUM CHARGE FOR ALL SCHEDULED PERSONNEL.
SPECIAL EVENT MEDIC CREW CHARGE IS \$68.11 PER HR/PER FF
PRICING VARIES FOR OTHER RESOURCES-CONTACT CFD SPECIAL EVENTS FOR SPECIFIC RESOURCE PRICING
BILLING INFORMATION:
Billing Contact First Name
Billing Contact Last Name
Billing Contact Work Phone
Billing Contact Email
<u>CFD USE</u>
THE FOLLOWING DEPLOYMENT HAS BEEN APPROVED FOR THE ABOVE EVENT:
MEDIC PERSONNEL: MEDIC VEHICLES: MEDIC BIKES EMS SUPERVISORS:
INCIDENT COMMANDER/OTHER PERSONNEL: OTHER VEHICLES/EQUIPMENT:

REVISED 01/25 Return to: CFDSpecialEvent-Admin@columbus.gov or upload to Eproval application