



# Lashutka Event Center

3479 Riverside Drive

\*Please complete and return: Fax:(614) 645-0686 or  
Email: crpdrentalconfirmation@columbus.gov

Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_  
Event Type: \_\_\_\_\_ Time of Event: \_\_\_\_\_ to \_\_\_\_\_  
# of Guests: \_\_\_\_\_ (Maximum Occupancy: 50)  
Alcohol Being Served: YES \_\_\_\_\_ NO \_\_\_\_\_ If Yes, Approved Beverage Contractor: \_\_\_\_\_

# of Tables for Seating: \_\_\_\_\_ # of Chairs Per Table: \_\_\_\_\_

Head Table: 0 \_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_ # of Chairs at Head Table: \_\_\_\_\_

Buffet/Food Tables: 0 \_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

Gift Table: YES \_\_\_\_\_ NO \_\_\_\_\_ Cake Table: YES \_\_\_\_\_ NO \_\_\_\_\_

Bar Table: 0 \_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_

Additional Tables (for example; DJ, Sign-In, Beverage, Hors D'oeuvre, etc.)  
\_\_\_\_\_

## \*Table Sizes:

8' x 2.5' Banquet Style (6 Available)

5' Round Table (8 Available)

2.5' Cabaret (3 Available for Balcony Use Only)

\*If you want to provide an example of how you would like your tables setup, please sketch in on the diagram below. We will do our best to accommodate but may need to adjust accordingly to allow for maximum efficiency. If no sketch is submitted, we will setup the facility according to event type and the information provided above.

Additional Helpful Information:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

